

**Plum Borough
School District**

**Finance Committee
Meeting Minutes
for
May 22, 2013**

**Plum Borough School District
Finance Committee Meeting Minutes
May 2013**

MEETING DATE: May 22, 2013

LOCATION: Oblock Junior High School Auditorium (Followed the Special Voting Meeting)

PRESENT:

- **Committee Members:** Mr. Dowdell, Chairperson; Mr. St. Leger, Mr. Zucco; Committee Members
- **Board Members:** Mr. Colella, Mrs. White, Mr. McGough, and Mr. Drake
- **Administrative Representatives:** Mr. Marraccini, Director of Business Affairs; Dr. Glasspool, Superintendent of Schools
- **Solicitor:** Mr. Price, Attorney, Solicitor, Andrews & Price LLC

I. Call Meeting to Order. Mr. Dowdell called the meeting to order at 9:28 PM, immediately following the Special Voting Meeting and stated that the informational items will not be discussed and that if anyone had any questions for this section, contact Mr. Marraccini or Dr. Glasspool.

II. Citizens Comments:

A. On agenda items. None

B. On non-agenda items.

1. Jeffrey Lloyd made budget comments on behalf of Plum's music teachers.
2. Lori Vickroy made comments regarding study hall policies, planning, and program of studies.
3. Sue Dodson commented on electives for students.

III. Agenda Action Item Discussions:

1. Treasurer's Report: Committee was presented with the Treasurers' Report for the month of April 2013 for their review.

Committee Recommendation: Move to Public Agenda

2. Budget Transfers: Committee was presented with budgetary transfers for the month of May 2013 for their review.

Committee Recommendation: Move to Public Agenda

3. Recommend approval of Forbes Road Career and Technology Center's (FRCTC) Proposed 2013-14 Budget. FRCTC presented copies of its estimated revenues and expenditures for 2013-14. Mr. Dowdell stated the 3.12% increase seems high. Mr. Marraccini stated they are subject to the PSERS increase in their budget.

Committee Recommendation: Move to Public Agenda

4. Approve Corrective Action Plan (CAP) for State Auditor General Performance Audit Report.

Recommend approval of Superintendent's CAP response for the fiscal years ending June 30, 2007, 2008, 2009, and 2010.

Committee Recommendation: Move to Public Agenda

5. Approve acceptance of donation. Recommend acceptance of a \$700.00 donation from the High School PTSA to purchase library books.

Committee Recommendation: Move to Public Agenda

6. Recommend approval of three (3) 2013 Real Estate Tax Assessment Appeals for Parcel Nos.: 733-C-175; 734-C-305; and 734-C-26 as recommended by Solicitor. Committee was presented with recommendation by Solicitor recommending acceptance of assessment appeals settlement terms.

Committee Recommendation: Move to Public Agenda

7. Approve Homestead/Farmstead Tax Relief Resolution of the 2012-13 school year. Mr. Marraccini prepared the matrix which determined the property tax reduction will be \$208.05 and the property tax exclusion is \$11,280, based on the millage rate of 18.444.

Committee Recommendation: Move to Public Agenda

IV. Informational Discussion Items (not discussed)

1. Discuss Real Estate Tax Collector's Report for the months of April 2013.

2. Discuss Current and Delinquent Earned Income Tax Collections:

A. Discuss Keystone Collection Group's Current Earned Income Tax Collection Report for the month of April 2013.

B. Discuss the Delinquent Earned Income Tax Report from Mrs. Pedrosky for April 2013.

3. Discuss Monthly Revenues and Expenditures Comparison Graphs for April 2013.

4. Review 2012-13 Grant and Donor List.

5. Update on recent bond refinancing and new borrowing.

6. Discuss the adopted 2013-14 Preliminary General Fund Budget (Fund 10).

V. New Business Roundtable. None.

VI. Next scheduled Finance Committee Meetings: June 6, 2013 and June 19, 2013

VII. Motion to adjourn. Committee adjourned at 9:51 P.M.

Minutes prepared by:

Eugene J. Marraccini, Director of Business Affairs